

POLICY, FINANCE & ADMINISTRATION COMMITTEE

24 JANUARY 2018

REPORT OF DIRECTOR OF CORPORATE SERVICES

ITEMS FOR APPROVAL UNDER FINANCIAL PROCEDURE RULES

1.0 PURPOSE OF REPORT

- 1.1 The purpose of this report is to submit requests for approval of this Committee under Financial Procedure Rules and to provide information on amounts approved under delegated powers and to report the impact of these on the Council's reserves and balances.

2.0 RECOMMENDATIONS

It is recommended that:-

- 2.1 **the virements approved under delegated powers (para. 3.1.1 refers) be noted and;**
- 2.2 **the budget reductions approved under delegated powers (para. 4.1 refers) be noted; and**
- 2.3 **subject to the approval of the Community and Social Affairs Committee, Members approve the business case for the additional £25k offered to MBC by DCLG for wider social care capital projects as outlined in paragraph 5.1.**

3.0 VIREMENTS

3.1 Delegated Authority

- 3.1.1 Since the last meeting the Corporate Director has approved ten requests for virement within the same service totalling £113,490 and two requests for virement between services totalling £10,650. More details of those requests in excess of £10,000 can be found in Appendix A of which there has been only one.

4.0 BUDGET REDUCTIONS

- 4.1 The items on the following page have been identified as surplus money in 2017-18 and have been approved as budget reductions under delegated authority. These savings are still included in the base budget providing flexibility moving forward.

Budget Head	Reason	Amount £
<u>Melton Economic & Environmental Affairs C'tee</u>		
Industrial Estates- Rents of Other Buildings	Income budget corrected to reflect occupants	12,800
<u>Policy, Finance & Admin C'tee</u>		
Misc Financing Items- Other Items	Contingency budget for pension auto enrolment not required	30,000
Total		42,800

5.0 RECOMMENDATIONS FROM OTHER COMMITTEES

- 5.1 At a meeting of the Community and Social Affairs Committee on 23 January 2018 it was recommended that a request be made to this committee to include in the capital programme the business case for DCLG funding for an additional £25k for wider social care capital projects. This includes the provision of adaptations to disabled people's homes to help them better access, and move around, their homes and/or gardens. This additional funding will be utilised to fund capital equipment for assistive technology and key safes. Further detailed information on this capital scheme can be found in the business case attached as Appendix B

6.0

POLICY AND CORPORATE IMPLICATIONS

- 6.1 Policy and corporate implications are considered for each new budget proposal as part of the Council's priority assessment process. The results of this are reported to members as part of the budget setting process.

7.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS

- 7.1 The current level of balances and reserves are shown in Appendix B. There are no other financial and resource implications arising from this report.

8.0 LEGAL IMPLICATIONS/POWERS

- 8.1 Any legal implications arising from these movements in funds will have been addressed during the approval process.

9.0 COMMUNITY SAFETY

- 9.1 Individual budgets could have links to community safety issues. These are covered in any associated reports and financial forms that refer to these budgets as they progress through the decision making process. As community safety is a corporate priority this is considered as part of the priority assessment and budget setting process when considering individual budget proposals.

10.0 EQUALITIES

- 10.1 The equality issues of each specific budget are considered as they progress through the approval process.

11.0 **RISKS**

- 11.1 There will be risks associated with all budgets and these should be considered as part of the consideration of these individual budget proposals through the decision making process.

12.0 **CLIMATE CHANGE**

- 12.1 Individual budget heads could have climate change issues but these are considered individually as they progress through the approval process.

13.0 **CONSULTATION**

- 13.1 Any proposed adjustments to budgets are made in consultation with budget holders and the Management Team where appropriate.

14.0 **WARDS AFFECTED**

- 14.1 All wards are affected.

Contact Officer C Burgess, Senior Management Accountant

Date: 2nd January 2018

Appendices : Appendix A: Virements in Excess of £10k
Appendix B: Business Case DCLG
Appendix C: Statement of Revenue and Capital Reserves

Background Papers: Committee Papers
Budget Reduction/Virements/Supplementary Estimate Forms

Reference : X: C'tee, Council & Sub-C'tees/PFA/2017-18/24-01-18/DG-Items for Approval